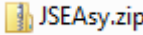
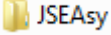
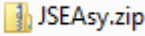
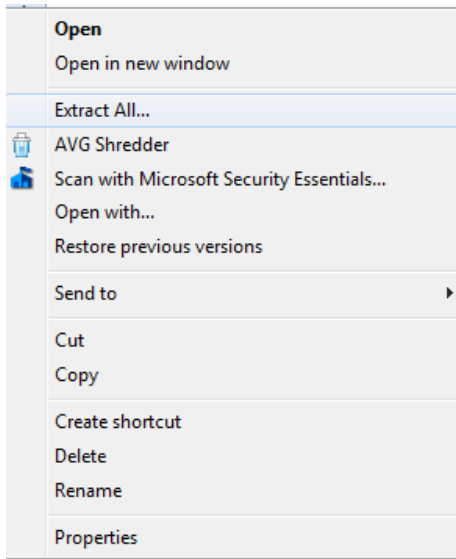


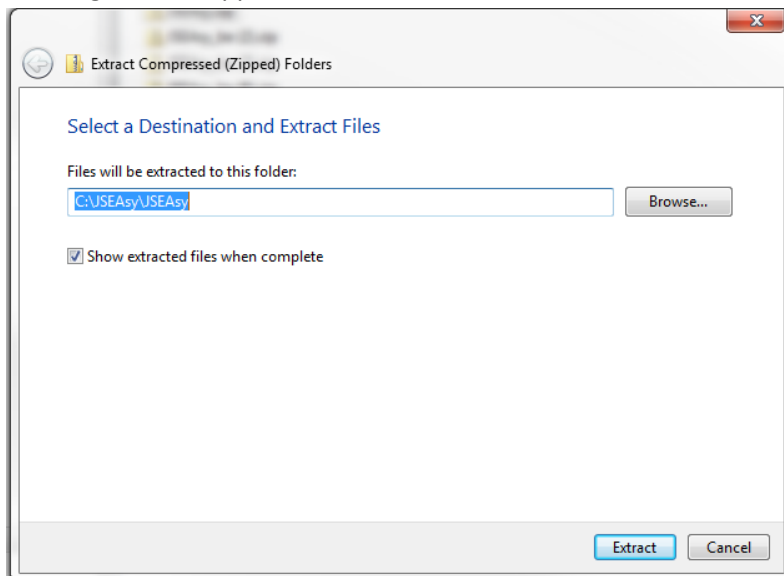
Work Procedures – Installing a new JSEAsy Multiuser– program update

1. Right click on the attachment in your email  and Save the attached file to: C:\JSEAsy
2. Go to Start
 - a. Computer
 - b. OS (C:) or Local disc C
 - c. Double Click on the JSEAsy folder 

3. Right click on the file 

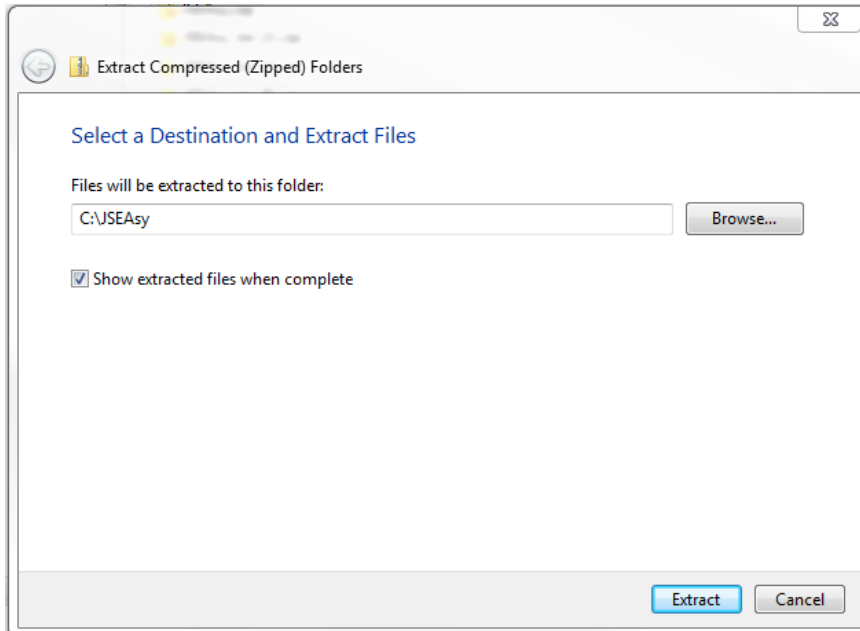


- 4.
5. Click on extract all
6. A dialog box will appear

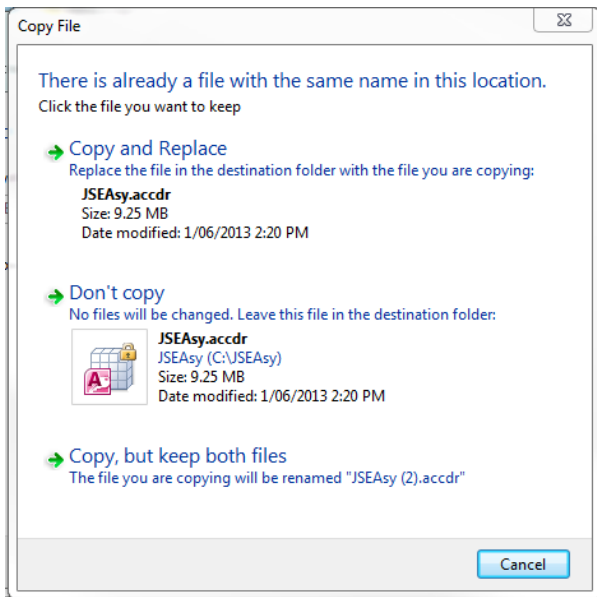


- 7.

8. Change the destination folder to: C:\JSEasy




- 9.
- 10. Click on Extract all
- 11. A new Dialog box will appear
- 12. Click on Copy and replace



- 13. Open JSEasy using the desktop shortcut.
- 14. You will receive a message stating "Re-linking Required"



The program needs to be made aware of the database location on your computer system.

- 15. Click ok and navigate to the network location of JSEasy Share folder you made on the shared network drive or "Server PC"
- 16. Find the File  JSEasy_be.accdb and double click on it.
- 17. Close the program and repeat the procedure on every PC or user profile