

Work Procedures – Installing a new JSEAsy Multiuser– programme update

- 1. Right click on the attachment in your email
- JSEAsy.zip and Save the attached file to: C:\JSEAsy

- 2. Go to Start
 - a. Computer
 - b. OS (C:) or Local disc C
 - c. Double Click on the JSEAsy folder ISEAsy
- 3. Right click on the file

	Open Open in new window		
	Extract All		
†	AVG Shredder		
6	Scan with Microsoft Security Essentials		
	Open with		
	Restore previous versions		
	Send to +		
	Cut		
	Сору		
	Create shortcut		
	Delete		
	Rename		
	Properties		

5. Click on extract all

4.

6. A dialog box will appear

A THINK IN CASE	×
🕞 🚹 Extract Compressed (Zipped) Folders	
Select a Destination and Extract Files	
Files will be extracted to this folder:	
C:\JSEAsy\JSEAsy	Browse
Show extracted files when complete	
show extracted his when complete	
	Extract Cancel
	Cancel



7.



8. Change the destination folder to: C:\JSEAsy



- 10. Click on Extract
- 11. A new Dialog box will appear
- 12. Click on Copy and replace



- 13. Open JSEAsy using the desktop shortcut.
- 14. You will receive a message stating "Re-linking Required"



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The program needs to be made aware of the database location on your computer system.

- 15. Click ok and navigate to the network location of JSEAsy Share folder you made on the shared network drive or "Server PC"
- 16. Find the File Asy_be.accdb and double click on it.
- 17. Close the programme and repeat the proceedure on every PC or user profile



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